

Mozambique Jobs Expertini®

Communications Specialist, MozMEL Activity, Remote

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Company: Tetra Tech

Location: Maputo

Category: other-general

Project Summary:

The USAID/Mozambique Monitoring, Evaluation and Learning (MozMEL) Activity is a five-year initiative to support the Mission in monitoring, evaluation, learning, training, and logistical support. The MozMEL Activity seeks to improve USAID Mozambique ability to design and manage evidence informed and local context-informed activities improved on a sustainable, long-term basis.

****Please note: All citizenships are eligible for this position****

Position Summary:

The Communications Specialist will be responsible for developing specific communications products for the USAID MozMEL Activity. The primary focus of the assignment will be to produce high-quality and engaging success stories, infographics, and fact sheets that highlight the impact of the project. The Communications Specialist will work closely with the project team and partners to gather information and develop content. This is a short-term position expected to work two days/week, for a period of performance of one year with the possibility of extension. This position can be performed remotely, and in person at the MozMEL Maputo office.

Responsibilities:

Work with the project team members to identify and gather information on project achievements and success stories.

Write compelling and informative success stories, infographics, and fact sheets that showcase project impact and progress.

Design and create high-quality infographics and fact sheets that are visually appealing and easy to understand.

Manage the production process, including editing, formatting, and proofreading all communication materials.

Work with the project team to ensure all communication materials are consistent with the project's branding and messaging.

Coordinate with partners and stakeholders to gather feedback on communication materials and incorporate feedback as needed.

Develop and maintain a database of success stories, infographics, and fact sheets to be used for future project communication efforts.

Perform other communication-related tasks as assigned.

Qualifications:

Bachelor's degree in communications, journalism, or related field is required.

Minimum five years of experience in communications, preferably in the international development field, is required.

Experience in graphic design and the ability to create visually appealing infographics and fact sheets is required.

Experience working with diverse stakeholders and partners is preferred.

Knowledge of USAID communication and branding guidelines is preferred.

Knowledge of Mozambique context and reality is required.

Strong project management skills, including the ability to manage multiple projects and deadlines simultaneously is required.

Strong focus on storytelling and impact is required.

Strong writing and editing skills in Portuguese and English is required.

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develop and maintain a culture that honors the perspectives and identities of our employees, our communities and those impacted by our work.

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Reasonable Accommodations :

MSI is dedicated to hiring an inclusive workforce. If you would like to request reasonable accommodations during the application process, Our recruitment team looks forward to engaging in an interactive process to provide reasonable accommodations for candidates. Only candidates who have been selected for an interview will be contacted. No phone calls, please.

Additional Information

Organization: 216 MSI

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