

Financial Manager

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Company: Recruitment Matters

Location: Maputo

Category: other-general

Responsibilities

Overall supervision of and responsibility for the completeness and accuracy of the accounting records.

Management and review of primary bookkeeping functions carried out by the finance team and preparation of monthly journals on various group entities. This includes reviewing allocations of input data and results for completeness.

Management of main balance sheet control accounts, including the review of monthly general ledger reconciliations.

Management and control over all assets, including fixed assets and debtors.

Responsible for budgets and cash flow.

Review and authorization of company payments requests and application forms prior to authorization.

Preparation of monthly management accounts including commentary, ensuring that predetermined reporting deadlines are met.

Reviewing management accounts for reasonableness and accuracy and providing non-financial management with a comprehensive variance analysis including a review of current results to prior month data, and actuals to budget.

Preparing such other reports as management may require from time to time to enable the successful overseeing of the business.

Responsible for statutory and regulatory reporting and filing.

Responsible for the development of and ensuring adherence to accounting and administration systems and procedures.

Ensuring that proper internal control procedures and checks are in place for each operating entity to maintain the integrity of the accounting records and to minimize the risk of errors and omissions and misappropriation of company assets.

Key Skills;

Must be Mozambiquan residents,

Portuguese is an advantage,

Strong Excel skills,

Excellent ability to problem solve along with solid analytical skills, understanding of the business process, and systems optimization,

Comfortable interacting with all levels of management in multiple areas,

Strong knowledge of financial reporting,

Ability to review data and make relevant management decisions,

Strong financial system and business administration understanding,

Qualifications;

FP&A, investment banking, business administration, or management consulting experience.

Bachelor's degree in finance or accounting.

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