

Logistics Manager

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Company: Recruitment Matters

Location: Beira

Category: other-general

Responsibilities

Plan, manage and execute strategic cost-saving initiatives;

Identify ways to enhance, improve and effectuate working processes within the department;

Implement new strategies to track, measure and analyse the movement of products/materials;

Lead and manage the Logistics team of and all related logistics related activities;

Liaise with suppliers to find improvement in overall processes to reduce lead times;

Analyse statistical information in order to implement and participate in contract negotiations;

Create, manage and analyse reports on inventory, distribution and shipments to management;

Analyse inventory data both internally and externally to ensure inventory controls are established and are functioning and that financial targets are met;

Evaluate possibilities to extend the portfolio of provided services;

Review gaps in costs and rates and initiate changes;

Assist all necessary teams in order to close all shipments timely and accurately for billing and invoicing purposes;

Responsible for overall profit and loss for the Department;

Manage Month End closing activities to include inventory reconciliations within the logistics internal and external systems and personnel;

Plan and execute all physical inventory-related program audits with our Vendors, Suppliers and Warehouse locations;

Establish or monitor specific supply chain-based performance measurement and systems;

Ensure continued development of FMS and all systems with regard to Logistics;

Perform other duties as required to achieve departmental and Company objectives;

Perform other tasks as may be required by the General Manager and/or his Deputy.

Skills:

Good communication skills;

Empathy and Team Work skills;

Good judgment and strong profit orientation;

Hard worker, with high levels of energy and self-motivation;

Results-orientated with delivery capabilities and good time management skills;

Planning and Organization Skills;

Decision-making skills;

Able to establish and maintain effective working relationships with subordinates, co-workers, Managers and external 3rd parties (clients and governmental);

Conflicts management abilities;

Flexible, hands-on and multi-task;

Must possess the ability to work in a fast-paced high-growth environment;

Pro-active management style with initiative and mentorship approach;

Good judgment and ability to lead by example by demonstrating high ethical and moral behaviour whilst ensuring compliance with the Health, Safety, Environmental & Security and Anti-Bribery and Anti-Corruption policies for yourself and any of your direct reports;

Show high levels of skills and interest in developing direct reports;

Available to pursue personal development of skills and knowledge necessary for the effective performance of the role;

Qualifications:

Academic Background: Bachelor's Degree in Business or Logistics Management;

Experience required (minimum/maximum): 5-8 years in a Management role in warehousing, logistics, manufacturing, material handling or related production environment;

Candidate should have leadership experience;

Others: English – full command of the English language, both written and spoken;

Portuguese knowledge is an advantage;

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